

**CARES Act HEERF III Student Emergency Grant Reporting
December 22, 2021**

Higher Education Emergency Relief Fund Quarterly Report In accordance with the reporting requirements of the Higher Education Emergency Relief Fund – Emergency Financial Aid Grants to Students, Westminster College (MO) is reporting the information below in satisfaction of the Quarterly Reporting requirement. Westminster College (MO) received the CARES Act HEERF III grant award notification on May 12, 2021. As required, the information is provided to the Department of Education through our public website on a quarterly basis until the report is final.

1. The total amount of the funds awarded from the Department of Education pursuant to Westminster College’s Certification and Agreement for HEERF III Emergency Financial Aid Grants to Students was \$978,100.
2. Degree seeking students enrolled for the Fall 21 semester as of September 27, 2021 were awarded HEERF III Student Emergency Grants.
3. A portion of the Student Emergency Grants in the amount of \$580,200 were distributed to students using the following criteria:

<u>Criteria</u>	<u>Amount per student</u>	<u>#</u>	<u>Total Awarded</u>
Enrolled Full-Time and eligible for the Federal Pell Grant	1200	271	325200
Enrolled Full-Time and demonstrates financial need	800	234	187200
Enrolled Full-Time and doesn't demonstrate financial need	500	129	64500
Enrolled Part-Time	300	11	3300
		645	580200

4. Emails were sent to students on September 27 to confirm if they were eligible for HEERF III Student Emergency Grants.
5. In the September 27 email, eligible students were asked to complete a Disbursement Authorization Form by October 4, 2021 if they wanted to apply their Student Emergency Grant to their outstanding student account balance. Checks will be distributed to students who did not complete the Disbursement Authorization Form
6. An email was sent to eligible students on October 12, 2021 to notify them their check was available to pick up in the Business Office by October 19, 2021. Checks that are not picked up will be mailed to the students’ home permanent address. The total amount of HEERF II Student Emergency Grants distributed to students was \$580,200.
7. The total number of students enrolled at the institution as of September 27, 2021 and thus eligible to receive Emergency Financial Grants to students under Section 18004(a)(1) of the CARES Act is 645 students.
8. Information provided to students concerning the Emergency Financial Aid Grants were communicated in individual emails to current students. The communication is provided below.

Email sent to CARES Act HEERF III recipients 9/27/2021 to confirm eligibility:

To: Student Email

From: Financial Aid Email

Subject: You are ELIGIBLE for a HEERF III Student Emergency Grant

Date: 9/27/21

Good afternoon!

On March 11, 2021, the American Rescue Plan (ARP) was signed into law which provided funding for Student Emergency Grants through the Higher Education Emergency Relief Fund (HEERF) III. This email confirms, you are ELIGIBLE for the HEERF III funding.

The amount you are eligible to receive is \$800. To confirm your eligibility, we took the 2021-22 FAFSA results and your Fall 21 semester enrollment status into consideration.

If you currently owe an outstanding balance, your Student Emergency Grant can be applied to your student billing account to reduce your outstanding balance for the spring semester. To have the funds credited to your student billing account, you must complete the Student Emergency Grant Disbursement Authorization Form on the Finances tab in MyWC at https://mywc.westminster-mo.edu/ICS/Finances/Finances_Homepage.jnz?portlet=EX_FormFlow_-_Forms&screen=FormView&form=9d4b1c0d-b30e-45ec-8f06-533816a0f45a by Monday, October 4. After receipt of the form, the funds will be credited to your student billing account by Friday, October 15.

If you do not complete the Authorization Form, the Business Office will generate a check for you by Friday, October 15. You will receive an email from the Business Office when the check is available for you to pick up in the Business Office.

If you have questions about the funding, please contact the Financial Aid Office at financialaid@westminster-mo.edu.

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Email sent to CARES Act HEERF III recipients 10/12/2021 to confirm distribution:

To: Student Email
From: Financial Aid Email
Subject: HEERF III Check is ready in the Business Office
Date: 10/12/21

Good Morning!

Your Higher Education Emergency Relief Fund (HEERF) III Student Emergency Grant Check is ready to pick up in the Business Office starting today, October 12.

You must bring your student ID in order to receive your check.

Business Office hours are 8am-5pm Monday through Friday.

If your check is not picked up by 5pm next Tuesday, October 19, 2021, it will be mailed to the home address on file.

Thank you,
Business Office
businessoffice@westminster-mo.edu